•			2000	D. CUPPT
•	ROUTIN	G AND	RECOR	D SHEET
SUBJECT: (Optional)				
Project Officer f	or Reno	ovation		
POM: D/OIT				OIT-0143-86
2D00 Headquarters				DATE AND 100C
				3 MAR 1986
TO: (Officer designation, room number, and outlding)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.
· · · · · · · · · · · · · · · · · · ·	RECEIVED	FORWARDED		
1. D/CPAS				
7G15 Headquarters				Ram aware That a wall
2.				Ram aware That a note
				coming OIT was perpared to
3.				support the pureture to
				relocations. However, that
4.				oupport There remove their relocations. However, that
				to overriday amunio and branch - Rudmin). We
5.				and Gramm. Rudman), We
				have one been advised by
6.				y man the meting of
				the DDA, offer a meting of
7.				The Do and ADDs, to all but
				1 1- those commented
8.				arent for those commented directly to the Country terroise
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				Thus, we must back away
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FORM 610 USE PREVIOUS

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OIT-0143-86 3 MAR 1986

	•	
MEMORANDUM FOR:	Director of Current Production and Analytic Support	
FROM:	William F. Donnelly Director of Information Technology	25 X 1
SUBJECT:	Project Officer for Renovation	25 X 1
REFERENCE:	Memorandum, dtd 29 Jan 86; Same Subject	25 X 1
transition to this As detailed in be limited for the completely curtail new system is comp of that activity,	no doubt aware, we are in the process of quarters non-secure telephone system. The new system is scheduled for late April 86. changes to the present system will period 18 February through 17 March 86 and ed from 18 March 86 until transition to the lete circa 21 April 86. Following completion we will turn our attention to the upgrade of	25X1
the secure telepho	ne system.	25X1
relocations entail	the upgrading of the Agency's telephone voting our resources to all of the ed by the establishment of the enter. We will be unable to accommodate your 7.	25X1
		25X1
	William F. Donnelly	25 X 1
		25 X 1

CONFIDENTIAL

OIT- 10817-86 21 February 1986

MEMOR ANDUM FOR:	ADP Control Officer, CPAS/DDI	
ATTENTION:		25 X 1
FROM:		25X1
	Chief, Project Branch, ESG/OIT-O	
SUBJECT:	Project Officer for Renovation	
REFERENCE:	Memo, dtd 29 Jan 86: Same Subject	
requirement. Pleathe date renovation	e of this memorandum is to advise you that Mr. ill be the point of contact (POC) for this ase provide thirty (30) days advanced notice of ons are to start. This advanced notice is	25X1
telephones and date	planning, coordinating and relocating the ta equipment.	25 X 1
2. If additions as a second se	onal information is desired, your project number can be reached on secure telephone number	25X1
		25 X 1
		05)//
		25 X 1
		•
		25X1
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OIRG:RS/PB/ESG/OIT-O:AS:

(20 Feb 86)

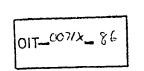
25X1

Distribution:

Original - Addressee 1 - ESG Chrono

1 - PB Chrono

PB Subject 2 - OIT Registry



29 January 1986

MEMORANDUM FOR:	Director, Office of Inform	mation Technology
FROM:	Current Production and And	

SUBJECT:

Project Officer for Renovation

Bel. On 10 February 1986, CPAS will begin a major project to modernize its Cartography and Design Centers in the GH corridor. This renovation will take place in three phases and is scheduled for completion around the first of September 1986. During the renovation we will have to shuffle around our people, workstations, phones, and computer terminals at least four times in order to stay out of the way of the construction and keep these centers operational. We anticipate having to make numerous requests to your staff to readjust phones, communications lines, and terminals.

In order to ensure that this project goes smoothly, I request that you designate a point-of-contact in your office to coordinate the requests we will be making. As you recall, we used this system during the renovation of the Operations Center last year, and it worked very well. Please have your designated he will be representative contact coordinating the project's communication requirements for CPAS. Thank you for your assistance.

STAT

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